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MINUTES
THE EDGE SCHOOL INC., EDGE HIGH SCHOOL
Regular Board Meeting
May 20, 2020 09:00AM
Via Zoom TeleConference

<u>Agenda item</u>	<u>Discussion</u>	<u>Action</u>
Call to order	<p>Greg Hart called the meeting to order at 9:05: AM</p> <p><u>Board and Officers</u> Present via teleconference: Greg Hart, Gloria Proo, Regina Suitt, Brittany Battle, John Garcia and Claire Scheuren Absent: Laura Conover Also Present: Rob Pecharich – District Principal, Anne Ortiz – Finance and Resource Director, Dave Thatcher – Northwest School Principal, Carla Rivera – Discipline & Attendance Coordinator -, Wendi Miller – Himmel Park SPED Teacher and Jan Marshall – Himmel Park Office Associate.</p> <p><u>Public Comment</u> Ms. Wendi Miller – Himmel Park SPED Teacher shared with the Board about progress a new student has made despite past setbacks. Student has flourished while attending Edge Himmel Park during school closure.</p>	
Regular agenda	<p><u>Review of Information Reports</u></p> <p><u>SAIS</u> Ms. Anne Ortiz, Finance and Resource Director presented on pre-enrollment count for the next school year. Total of 126, as of May 19, 2020, our goal was 120. Pre-enrollment payment set for July 4 – July 9. The total of 126 to 130 is a better number and Edge will work hard to recruit more students. Edge will increase communication by doing wellness check for students and families over the summer. The majority of pre-enrolled students are from Edge Northwest. Ms. Ortiz also presented that the Northwest lease is up for renewal, and has inquired about additional space, but has received no response from Sunrise Property Management.</p> <p><u>Finance and Fundraising Report</u> Ms. Anne Ortiz, Finance and Resource Director presented financial dashboard for April. Cash flow is stable at \$29,387 and the Reserve shows \$150,277 at the end of April. Only 30% or less enrolled students are participating online. Round 2 of payroll protection plan loan received; Edge will apply for forgiveness of payroll protection loan by proving documentation that 70% or more of loan is used on gross pay, pensions and health insurance. We've reduced spending on building costs by working from home; Administrative office A/C unit is broken and we are waiting on a quote from service provider.</p> <p><u>Student Assessment Report</u> Deferred</p> <p><u>Administrator Update</u> Mr. Rob Pecharich, District Principal, informed Board members of recent Senior Survey regarding options for 2020 Graduation</p>	

	<p>ceremony. Graduating Seniors preferred to postpone events and attend an in-person ceremony. Edge High school will celebrate approximately 25 Graduates by delivering graduation yard signs and 2020 tassels; Summer school dates scheduled for June 1 – June 25, 2020, for online instruction. Ms. Wendi Miller will teach math for both Himmel Park and Northwest students. Ms. Brett Dodds to teach English courses to Northwest and Himmel Park students; Administrators and Staff are reviewing multiple contingencies for what August will look like. Edge High School will be open with the possibility of staggering students based on CDC guidelines; Cleaning will also be upgraded; Mr. Pecharich also presented on Marketing and Recruitment: Charter School Capital working on recruitment including creating an online summer school enrollment packet; new marketing tag line: “Be you. With us. At Edge”; New taskforce created and led by Board Members, Mrs. Brittany Battle and Ms. Claire Scheuren. Task Force will primarily focus on new student recruitment, and is looking for someone from the community to join, including Edge staff; Mr. Dave Thatcher – Northwest School Principal, stated that all are working extremely hard and looking forward to final week. Also looking forward to online summer school. Mr. Thatcher also thanked everyone for a great school year.</p>	
Bank Reconciliation	<p>Ms. Anne Ortiz, Finance and Resource Director presented on the April 2020 bank reconciliations. Review of ongoing operations.</p> <p>A motion was made to accept the April 2020 bank reconciliation as presented.</p>	<p>1st- Regina Suitt 2nd- Gloria Proo Aye-Greg Hart Aye- Brittany Battle Aye- John Garcia Aye- Claire Scheuren</p>
Prior Meeting Minutes – February 26, 2020 & March 19, 2020	deferred	
Prior Meeting Minutes – April 8, 2020	A motion was made to accept the minutes for April 8, 2020 as presented.	<p>1st- Claire Scheuren 2nd- Brittany Battle Aye-Greg Hart Aye- Gloria Proo Aye- Regina Suitt Aye- John Garcia</p>
Audit Services Request for Proposal	<p>Ms. Anne Ortiz, Finance and Resource Director presented on the Audit Services Request. Proposal requests sent to five (5) accounting firms. Based on a point system for cost, quality and other audits, Lorenzo PLC earned the highest score of 97 out of 100 possible points. The differentiating factor was cost, one proposal was twice the rate of Lorenzo PLC.</p> <p>A motion was made to approve the acceptance and issuance of a five (5) year contract to Lorenzo PLC, for audit compliance and legal compliance questionnaire for FY20-24, as presented by Ms. Anne Ortiz, Finance and Resource Director</p>	<p>1st- Gloria Proo 2nd- Brittany Aye- Greg Hart Aye- Regina Suitt Aye- Battle John Garcia Aye- Claire Scheuren</p>
Strategic Plan	Mr. Greg Hart – Board President, presented to the Board regarding communication with Mr. Michael Tucker, Marketing Consultant and Strategist. Mr. Tucker presented a plan to help expand on Edge High School’s story and cultivate/ develop our brand message at the February 26, 2020 board meeting; Mrs.	

	<p>Brittany Battle - Board Member, recommends a Board Retreat, sooner rather than later, to come together and discuss plans. Other Board Members commented that in their experience, it is necessary to involve a facilitator in strategic planning to help the Board stay focused on a strategic direction. Board members continued a discussion on the steps for an in-person meeting, clarity on what questions there are, and on checking facilitator schedule, including the need for more discussion on logistics and practical issues. Strategic Planning Meeting scheduled for June 3, 2020.</p>	
Adjourn	Meeting adjourned at 10:57 am	

Next Board scheduled for: tbd

Board minutes respectfully submitted by Irma Ojeda
Approved on: _____ by Edge Board