



Edge Student and Support Persons Distance Learning Checklist

This checklist and review will help you to ensure that students are ready for online distance learning at Edge HS this school year.

Readiness, Online Platforms and Account Information	Yes
You have received and reviewed the Edge Student and Support Persons Distance Learning Guide	
You have received your schedule of classes	
You have received your Edge student Gmail account credentials and successfully logged in to check your email and calendar for important information about your classes/ courses	
You have received a school Chromebook laptop if needed and tested to see that Edge Gmail username and password work to log on to the laptop prior to the first day of classes	
You have completed all new student required enrollment documentation, including the student Reading and Interests Surveys	
You have received invitations from each of the teachers on your schedule to join their Google Classrooms and have successfully joined them so that they can be viewed on your Google Classroom dashboard	
You have received your IXL online curriculum, diagnostic assessments credentials, and completed the Math and English screening assessments prior to or by the end of the first week of school	
<p>After the first week of school you should have received username and password log in credentials for some or all of the following online platforms to access curriculum for your courses:</p> <ul style="list-style-type: none"> • Google Gmail, Classroom, GSuite applications, and Google Calendar <i>(All use the same login credentials)</i> • IXL diagnostic assessments and curriculum • GradPoint • Pearson Math 	
You have bookmarked the online platforms you will be using in your Google Chrome browser	
You have checked the Edge HS website at: edgehighschool.org , for important announcements, information, links to online curriculum platforms, student and support persons resources	
You have explored the Edge HS website and know where to find school and teachers' contact information, including phone numbers for the main office at the campus you are attending	
Attendance	
You have read and understand Edge's distance learning attendance policies	
You understand that you will join and log into Google Classroom for each teacher/ period listed	

on your schedule of classes at the times indicated during your session everyday unless you have called to notify the HP or NW campus main office to report an absence	
You have reviewed and understand Edge’s “WINS” tiered program of supports academics, attendance, credit recovery, and behavior including that some students may be scheduled for an additional class period or extended school day	
School, Staff, and Teacher Contact Information	
Students and support persons can find a complete Staff Directory and campus contact information on the Edge HS website at: edgehighschool.org or call us at: 520-881-1389	

Best Practices and Strategies for Successful Online Learning
<ul style="list-style-type: none"> • <i>Check all your internet connections daily prior to the start of your session</i> • <i>Do not wait to communicate questions or problems you might be having with the school’s main office, Principal, Dean of Students, or teachers, if related to a specific class/ course</i> • <i>Identify or create a distraction- free environment to work in if possible</i> • <i>Treat daily on time class attendance online as if you were attending them in-person</i> • <i>Request a meeting with your teacher to discuss and receive additional support for that class if needed</i> • <i>Clarify any school or class policies and expectations that may not be clear to you by contacting the school or your teachers</i> • <i>Hold yourself accountable for meeting attendance and class expectations, assignment due dates, checking your Edge Gmail and calendar daily</i> • <i>SET daily, weekly assignment and course completion goals with your teachers</i> • <i>Take notes and short “brain breaks” if necessary</i> • <i>Use complete sentences and proper conventions when working on any written assignment</i> • <i>Ask yourself daily, “am I meeting expectations for attendance, course productivity goals, and communication with my teachers?”</i> • <i>Have a “Growth Mindset” about your ability to learn and overcome challenges as they come up!</i>

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