

THE EDGE SCHOOL INC., EDGE HIGH SCHOOL
Board Meeting Minutes
February 13, 2023
Via Zoom TeleConference

DRAFT

<u>Agenda item</u>	<u>Discussion</u>	<u>Action</u>
Call to order	<p>Brittany Battle called the meeting to order at 7:35 am</p> <p><u>Board and Officers</u> Present in person: Brittany Battle, Steve Witthoeft, Dr. John Garica, Chelsea James Present via teleconference: Cheryl Spatz, Reginald Laister Absent: None Also Present in person: Rob Pecharich – Executive Director and District Principal, Anne Ortiz – Finance and Resource Director, Justin Bach, University of Arizona Intern Also present (virtual): Dave Thatcher – Principal Edge Northwest, Ashley MacQuarrie – Charter School Capital, Tonoly Solorzano – Charter School Capital</p> <p><u>Public Comment</u> No comment.</p>	
Regular Agenda	<p><u>Enrollment & Attendance Report</u> Report provided in advance in board materials.</p> <p><u>Finance and Fundraising Report</u> Ms. Anne Ortiz provided the monthly finance dashboard in advance of the meeting.</p> <p><u>A – F Letter Grade Report</u> Ms. Anne Ortiz reviewed the elements of the letter grade and potential upcoming impacts from the 2022 letter grade values.</p> <p><u>Administrator’s Update</u> Mr. Rob Pecharich and Mr. Dave Thatcher provided updates on enrollment trends, community partners and school activities.</p>	
Consent Agenda		
Discussion and Possible Actions to Approve Bank Reconciliations – January 2023	Mr. Steve Witthoeft made the following motion – to approve the January 2023 Bank Reconciliation as presented by Ms. Anne Ortiz – Finance and Resource Director. Ms. Chelsea James seconded the motion.	<p>Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister</p> <p>Motion passed unanimously.</p>
Prior Meeting Minutes – January 17, 2023 Combined Meeting	Dr. John Garcia made the following motion – to approve the January 17, 2023 Combined Meeting Minutes. Ms. Cheryl Spatz seconded the motion.	<p>Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister</p> <p>Motion passed</p>

		unanimously.
Presentation of 2022-23 Charter School Capital Enrollment Marketing Campaign	Ms. Ashley MacQuarrie presented the 2022-23 Charter School Capital Enrollment Marketing report for which the slide deck was provided before the meeting.	N/A
Discussion and possible action to approve Tax Year 2021 Fiscal Year 2021-22 Form 990 and Form 990-T	Mr. Reginald Laister made the following motion – to approve the Tax Year 2021 Fiscal Year 2021-22 Form 990 and Form 990-T as presented by Justin Bach.. Mr. Steve Witthoeft seconded the motion. .	Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister Motion passed unanimously.
Discussion and possible action to approve fiscal year 2023-24 Edge Northwest lease renewal	Ms. Chelsea James made the following motion – to approve the renewal of the Edge Northwest lease for fiscal year 2023-24 as presented by Anne Ortiz. Ms. Cheryl Spatz seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister Motion passed unanimously.
	Ms. Spatz left the meeting at 8:30AM	
Discussion and possible action to approve Classroom Site Performance Pay Allocation and Distribution	Mr. Steve Witthoeft made the following motion – to approve the 2023 Classroom Site Performance Pay Distribution as budgeted. Mr. Reginald Laister seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye - Chelsea James Aye – Reginald Laister Motion passed unanimously.
	Ms. James left the meeting at 9:00AM	
Discussion and possible action to approve staff enrollment incentive payment	Mr. Steve Witthoeft made the following motion – to approve the enrollment incentive payment based on the final 100 th day Average Daily Membership. Mrs. Brittany Battle seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye – Reginald Laister Motion passed unanimously.
Discussion and possible action to approve the 2023-24 School Calendar	Dr. John Garcia made the following motion – to approve the 2023-24 School Calendar as presented by Mr. Rob Pecharich. Mr. Reginal Laister seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye – John Garcia Aye – Reginald Laister Motion passed unanimously.

Discussion regarding board values	Deferred.	
Discussion regarding board development	Deferred.	
Discussion regarding board goals of fiscal year 2023	<p>Ms. Brittany Battle discussed upcoming events for board participation including the planning stages of the tax credit fundraising campaign and strategic planning meetings beginning in March.</p> <p>Mr. Steve Witthoeft discussed the schools upcoming role as the partner non-profit in the Taste of Oro Valley fundraiser hosted by the Rotary Club of Oro Valley in March 2023.</p>	
Adjourn	Meeting adjourned at 9:20 am	

Next Board Meeting scheduled: 03/28/23

Board minutes respectfully submitted by Anne Ortiz
Approved on:_____ by Edge Board