

# DRAFT

## THE EDGE SCHOOL INC., EDGE HIGH SCHOOL

### Board Meeting Minutes August 15, 2023 Via Zoom Virtual Meeting

<b><u>Agenda item</u></b>	<b><u>Discussion</u></b>	<b><u>Action</u></b>
<b>Call to order</b>	Brittany Battle called the meeting to order at 7:36am  <b><u>Board and Officers</u></b> Present in person: None Present via teleconference: Brittany Battle, Steve Witthoeft, Chelsea James, Cheryl Spatz, Reginald Laister Absent: None Also Present in person: None Also present (virtual): Rob Pecharich – Executive Director and District Principal, Dave Thatcher – Principal Edge, Anne Ortiz – Finance and Resource Director No public present and no public comment	N/A
<b>*Consent Agenda*</b>		
<b>Discussion and Possible Actions to Approve Bank Reconciliations – June 2023</b>	Steve Witthoeft made the following motion – to approve the June 2023 Bank Reconciliations as presented by Ms. Anne Ortiz – Finance and Resource Director.  Brittany Battle seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Discussion and Possible Actions to Approve Bank Reconciliations – July 2023</b>	Reginald Laister made the following motion – to approve the July 2023 Bank Reconciliations as presented by Ms. Anne Ortiz – Finance and Resource Director.  Steve Witthoeft seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Prior Meeting Minutes – Minutes July 13, 2023 Special Meeting Minutes</b>	Brittany Battle made the following motion – to approve the July 13, 2023 Special Meeting Minutes.  Cheryl Spatz seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Prior Meeting Minutes – July 13, 2023 Combined Meeting Minutes</b>	Cheryl the following motion – to approve the Combined Meeting Minutes with changes to correct deferred action of hiring Social Studies teacher.  Reginald Laister seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Prior Meeting Minutes – August 8, 2023 Combined Meeting Minutes</b>	Steve Witthoeft made the following motion – to approve the August 8, 2023 Combined Meeting Minutes with change to adding FY to the title of the Strategic Plan 2024-2026  Reginald Laister seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>*Regular Agenda*</b>		
<b>Discussion and</b>	Chelsea James made the following motion – to approve the	Aye – Brittany Battle

<b>possible action to approve Safe Return to In-Person Learning and Continuity of Services Plan</b>	Safe Return to In-Person Learning and Continuity of Services Plan.  Cheryl Spatz seconded the motion.	Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Discussion and possible action to allow staff to make revisions Distance Learning Continuity Plan</b>	Brittany Battle made the following motion – to allow staff to revise the Distance Learning Continuity Plan.  Chelsea James seconded the motion.	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Discussion and possible action to approve Sole Source Procurements 2024</b>	Steve Witthoeft made the following motion – to approve Sole Source Procurements for 2024: <ul style="list-style-type: none"> <li>• Arizona State Retirement System</li> <li>• Facility Rental – Giaconda Partners</li> <li>• Utilities – SW Gas and Tucson Electric</li> <li>• Website Services – Anchorwave</li> <li>• Online Learning Curriculum – Edgenuity</li> </ul> Reginald Laister seconded the motion	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Discussion and possible action to approve disposal of equipment</b>	Chelsea James made the following motion – to approve the disposal of technology equipment in a safe and sustainable manner.  Reginald Laister seconded the motion	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>Discussion and possible action to approve personnel rates</b>	Brittany Battle made the following motion – to approve the following personnel rates for 2023-2024 School Year: <ul style="list-style-type: none"> <li>• \$25 per hour Off Contract Rate</li> <li>• \$19 per hour Substitute Rate</li> </ul> Chelsea James seconded the motion	Aye – Brittany Battle Aye – Steve Witthoeft Aye - Chelsea James Aye – Cheryl Spatz Aye – Reginald Laister  Motion passed unanimously.
<b>*Focus Areas*</b>		
<b>Minga app</b>	Anne Ortiz presented information on new Minga app for tracking make up work and reward system.	N/A
<b>Review of Strategic Plan and Board engagement</b>	Brittany Battle presented information on Project Plans, Key Decisions and Main Focus Areas from 8/8/15 meeting and confirmed lead assignments and timeline.	N/A
<b>Discussion on guidelines for committee meetings</b>	Discussion on guidelines for committee meetings and Open Meeting Laws; Brittany to add guidelines on committees engage/work and share with others	N/A
<b>Discussion on Board Recruitment</b>	Discussion on recruitment of new board members	N/A
<b>*Public Comment*</b>	No Comment.	N/A
<b>*Adjourn*</b>	Meeting adjourned at 9:02am	

**Next Board Meeting scheduled: September 19, 2023, 7:30am-9:00am**

Board minutes respectfully submitted by Anne Ortiz  
Approved on: \_\_\_\_\_ by Edge Board