

THE EDGE SCHOOL INC., EDGE HIGH SCHOOL  
 Board Meeting Minutes  
**February 20, 2024**  
 2555 East 1<sup>st</sup> Street Tucson, AZ 85716, Lenny's Room  
**For Virtual Participants:**

DRAFT

<https://us06web.zoom.us/j/85372535888?pwd=JbstThhPKi8VLa6FpYZI4NDb3t9yp6.1>

**Meeting ID:** 853 7253 5888

**Link:** iJj94a

<b>Agenda item</b>	<b>Discussion</b>	<b>Action</b>
<b>Call to order</b>	<p>Brittany Battle called the meeting to order at <b>07:40 AM</b></p> <p><b>Board and Officers</b>                      Present in person: Brittany Battle, Steve Witthoeft,                      Present via teleconference - Cheryl Spatz, Reginald Laister,                      Melanie Carvalho                      Absent: Chelsea James                      Also Present in person: Rob Pecharich – Executive Director                      and District Principal, Anne Ortiz – Finance and Resource                      Director.                      Also present (virtual): Dave Thatcher – Principal Edge</p>	N/A
<b>*Consent Agenda*</b>		
<b>Discussion and Possible Actions to Approve Bank Reconciliations – January 2024</b>	<p>Melanie Carvalho made the following motion – to approve the January 2024 Bank Reconciliation as presented by Anne Ortiz – Finance and Resource Director.</p> <p>Cheryl Spatz seconded the motion.</p>	<p>Aye – Brittany Battle                      Aye – Steve Witthoeft                      Aye – Cheryl Spatz                      Aye – Reginald Laister                      Aye Melanie Carvalho</p> <p>Motion passed unanimously.</p>
<b>Prior Meeting Minutes – January 16, 2024 Combined Meeting</b>	<p>Melanie Carvalho made the following motion – to approve the January 16, 2024 Combined Meeting Minutes.</p> <p>Cheryl Spatz seconded the motion.</p>	<p>Aye – Brittany Battle                      Aye – Steve Witthoeft                      Aye – Cheryl Spatz                      Aye – Reginald Laister                      Aye Melanie Carvalho</p> <p>Motion passed unanimously.</p>
<b>Prior Meeting Minutes – January 19, 2024 Marketing Committee Meeting</b>	<p>Melanie Carvalho made the following motion – to approve the January 19, 2024 Marketing Committee Meeting Minutes.</p> <p>Cheryl Spatz seconded the motion.</p>	<p>Aye – Brittany Battle                      Aye – Steve Witthoeft                      Aye – Cheryl Spatz                      Aye – Reginald Laister                      Aye Melanie Carvalho</p> <p>Motion passed unanimously.</p>
<b>*Regular Agenda*</b>		
<b>Discussion and Possible Action to Approve 2025 School Calendar</b>	<p>Steve Witthoeft made the following motion – to approve the 2025 School Calendar as presented by</p> <p>Reginald Laister seconded the motion.</p>	<p>Aye – Brittany Battle                      Aye – Steve Witthoeft                      Aye – Cheryl Spatz                      Aye – Reginald Laister                      Aye Melanie Carvalho</p> <p>Motion passed unanimously.</p>
<b>Discussion and Possible Actions to</b>	<p>Melanie Carvalho made the following motion – to approve the Chase Short Term CD Account 2-mo term as presented by</p>	<p>Aye – Brittany Battle                      Aye – Steve Witthoeft</p>

<b>Approve Chase Short Term- CD Account 2-mo term</b>	Steve Witthoeft seconded the motion.	Aye – Cheryl Spatz Aye – Reginald Laister Aye Melanie Carvalho  Motion passed unanimously.
<b>Discussion regarding Northwest Campus Lease Renewal</b>	Brittany Battle discussed the current context of Northwest Lease and interest in future development or expansion into a stand alone facility.  Discussion of possible lease renewals with options to renew.  Discussion and investigation of possible future location of Northwest campus. Steve Witthoeft to draft beginning Scope of Work for task force team to begin investigation and feasibility.	
<b>Discussion on Board Development</b>	Brittany Battle shared that Chelsea James has decided to end her board membership by the end of the fiscal year.  Priority needs to be given to board development based on quorum and committee needs.	
<b>Discussion on Solar Ribbon Cutting Ceremony on March 7, 2024</b>	Brittany Battle engaged discussion of who will be present, opportunity to connect the school with additional community members.	
<b>Discussion on Graduation May 23, 2024</b>	Reminder of graduation location, Leo Rich Theatre, and date May 23, 2024. Rob Pecharich reminded of also Senior breakfasts and lunch the week prior for which dates will be sent.	
<b>Discussion and Coordination of Fundraising, Governance, Internal and Marketing Committee meeting schedule for 2024</b>	Focus committee work for upcoming month. Governance needs to be a priority for board member development.	
<b>*Public Comment*</b>	No Comment.	N/A
<b>*Adjourn*</b>	Meeting adjourned at <b>9:06</b>	

**Next Board Meeting scheduled: TBD**

Board minutes respectfully submitted by Anne Ortiz  
Approved on: \_\_\_\_\_ by Edge Board