EHS Quick Guide for Distance Learners '25-'26

Welcome to Edge High School's Distance Learning program! This guide will help you understand how to get started, manage your coursework, and access support.

1. Getting Started as a New Distance Learner

If you're new to distance learning at Edge High School:

- **Application Review:** After you complete the Distance Learning Request Form, Edge High School will review your information and let you know if your student meets the requirements to learn from home.
- **School Tour:** Students and parents will be asked to visit the school in person for a tour with our administrative team.
- **In-Person Orientation:** Once approved, distance learning students must attend a 3-day in-person orientation. During this time, students will meet their teachers to discuss expectations and set goals for working from home.

2. Daily Learning Essentials

To succeed in distance learning, you'll need:

- **Computer & Internet Access:** Make sure you have a reliable computer and internet connection.
- **Log-ins:** During your in-person orientation, you'll learn how to log into Edge's different online learning platforms.
  - **Google Account (School):**
    - You'll sign in to your school Google account every day. This account gives you access to Google Docs, Classroom, Drive, Slides, and Gmail, which you'll use to communicate with teachers and share assignments.

  Username: firstname_lastinitial@edgehs.org

  Password: edge1234 *(you'll be asked to create a new one after your first sign-in).*

  - **Google Classroom:** After setting up your Google account, go to Google Classroom and join the "Edge Distance Learning" classroom; there you will

complete a short daily bellwork assignment to be counted present for attendance.

- ○ **Other Learning Platforms (Edgenuity, IXL, Galileo):**
    - ■ Every day, after completing your bellwork, you'll work in Edgenuity, IXL, and Galileo.

    Username: firstname_lastnameinitial

    Password: Your six-digit school ID number

- ● **Teacher Office Hours & Tutoring:** Teachers will hold office hours and tutoring sessions throughout the day. Check the Distance Learning Schedule or ask your advisor for available times.

3. Attendance Expectations

- ● **Daily Bellwork:** All students must complete the daily bellwork assignment in the Edge Distance Learning Google Classroom to be marked present for that day.
- ● **Daily Coursework Time:** Students are expected to spend at least 4.5 hours each day or 22.5 hours weekly completing coursework, just like an in-person student.
- ● **Reporting Absences:** If a student misses school, the distance learner or a support person should call the campus where they are enrolled to report the absence on or before the day of the absence.
- ● **Make-up Time:** Just like Edge's in-person students, distance learners are expected to make up missed hours/days.
- ● **Chronic absenteeism:** Failure to meet Edge's minimum weekly time expectations may result in required attendance support meetings, a probationary period, or disciplinary consequences as outlined in your Edge Student Handbook.

4. Learning Platforms & Edge Website

To access your learning platforms, always use the specific links provided by Edge, or access them via the Student Dashboard on the Edge website. Do not search for them directly in Google, as you might find the wrong site.

- ● **Edge Website:** edgehighschool.org
- ● **Logging in to Edge's learning platforms:**
    - ○ **Google Suite:** You'll use various Google applications like Docs, Slides, Search Engine, and Gemini AI.
    - ○ **Google Classroom:** Each class period will have a Google Classroom for daily bellwork and important announcements from your teachers.
    - ○ **IXL:** Use IXL for diagnostic testing and to improve your math and English skills. You'll also complete assigned skills for your core classes and 3-4 recommended skills each week.

- ○ **Edgenuity:** This is where you'll complete most of your coursework, including math, English, science, social studies, and electives.
- ○ **Minga:** This platform provides school announcements. Check it periodically to stay updated, even though you won't use it for coursework.

5. Daily Goals and Expectations

- **Edgenuity Lessons:** Aim to complete at least one lesson in Edgenuity each day for every course you are enrolled in.
- **Passing Grades:** Students must earn 70% or better on all scored assignments and assessments before moving to the next activity.
- **IXL Skills:** Complete 4 recommended IXL math skills and 3 ELA skills by the end of each week.
- **IXL Daily Practice:** Spend at least 10 minutes in IXL during each math and English period daily to work on recommended skills.
- **Progress Monitoring:** Teachers will monitor student progress weekly.
- **Academic Interventions:** Refer to the Edge Student Handbook or contact your academic advisor for information on support if you fall behind in coursework.

6. Credit Earning

- **Core Course Credit:** Students earn 0.5 credits for each core course completed.
- **Completion Goal:** Students are expected to earn credit in each core course within 10–12 weeks.
- **Pacing Calendar/Daily Goals:** Refer to the Edgenuity pacing calendar or contact your advisor.
- **Elective** Credit: Along with online elective courses, Edge distance learners are invited and encouraged to attend in-person learning at their Edge campus on Wednesdays, which features a wide variety of engaging elective courses and an opportunity to reduce social isolation while building a sense of community.
- **Graduation Requirements:** For more information on credit requirements for graduation, refer to the Edge Student Handbook or contact an Edge academic advisor.

7. Communicating with Teachers & Academic Support

- **Edge Distance Learning Google Classroom:** This classroom provides helpful resources and a Google Meet link to meet virtually with your teachers and academic advisor.
  - ○ **Lee Borzick** (Academic Advisor & Science Teacher): Available for support and office hours during 1st and 2nd periods (8:15–10:26 AM) on Monday, Tuesday, Thursday, and Friday.
  - ○ **Steve Sagin** (Academic Advisor & Social Studies Teacher): Available for support and office hours during 3rd and 4th periods (10:27 AM–12:38 PM) on Monday, Tuesday, Thursday, and Friday.

- **Email & Phone:** You can also email your teachers or academic advisor or call the campus you are enrolled at.
- **Staff Directory:** The Edge High School Staff Directory and other important resources can be found on the Edge website at **edgehighschool.org.**

8. Academic Integrity

- **Maintain Standards:** Distance learning students are expected to maintain the same level of academic honesty as in-person students.
- **AI & Plagiarism Detection:** While direct monitoring during quizzes and tests is not possible, please understand that the school has tools to determine if assignments have been plagiarized or wholly generated by artificial intelligence without proper citations.
- **Student Handbook:** Refer to the Edge Student Handbook for expectations and consequences related to academic integrity.

9. Mental Health Resources

- **Available Support:** Distance learning students may not have the same in-person access to mental health resources, but please review the resources below that are available to you.
- **Lo Sanders—Edge Counselor:** Lo is available to meet virtually or in person if you'd like to come to campus.
- **Community Resource Toolkit:** Access this toolkit for additional support on Edge's website.