

THE EDGE SCHOOL INC., EDGE HIGH SCHOOL  
 Enrollment Committee Meeting Minutes  
 March 12, 2026

DRAFT!

Agenda item	Discussion
Call to order	<p>Heather Vené called the meeting to order at 1:05 pm.  <i>Meeting started 5 minutes late due to technical difficulties.</i></p> <p><b><u>Committee Members</u></b>            Present (virtual):</p> <ul style="list-style-type: none"> <li>● Heather Vené</li> <li>● Steve Witthoeft</li> <li>● Heather Robey</li> <li>● Matthew Palmer</li> </ul> <p>Absent: None            Also present (virtual):</p> <ul style="list-style-type: none"> <li>● Dave Thatcher – Principal Edge NW</li> </ul>
Agenda: Review progress on previously assigned tasks	<p>Reviewed spreadsheet with Enrollment Committee tasks</p> <ul style="list-style-type: none"> <li>● Updated progress and notes</li> </ul>
Agenda: Determine and record task next steps, task owner(s), and follow up timeline	<ul style="list-style-type: none"> <li>● Still trying to contact charter middle schools</li> <li>● Steve working on recruiting a new committee member</li> <li>● Group discussion on neighborhood association newsletter advertisements               <ul style="list-style-type: none"> <li>○ HV and Matthew will work on ad for neighborhood association newsletters and blog post</li> </ul> </li> </ul>
Agenda: Discuss new ideas/strategies	<ul style="list-style-type: none"> <li>● Exploring possibility of volunteering at Free Cycle 3/28 9 am to 1 pm</li> <li>● Exploring Interfaith Community Services (and/or other food banks) handing out EDGE literature with food boxes</li> </ul>
Agenda: Set a standing meeting time for committee and next meeting date	<p>Committee will meet Thursday, March 19th at 1:00 pm via Zoom. Steve will host the meeting.</p> <p>Did not yet determine a standing meeting time.</p>
Public Comment	No Comment.
Adjourn	Meeting adjourned at 1:58 pm.

**Next committee meeting scheduled: Thursday, March 19th, 1:00 pm to 2:00 pm**

Board minutes respectfully submitted by Anne Ortiz  
 Approved on: \_\_\_\_\_ by Edge Board